

**Smt. Salunkabai Raut Arts and Commerce College, Wanoja Dist: Washim**

**IQAC Meeting Minutes**

**2022-23**



**I) Call to Order**

Prof. Ku. Jayaprabha Mahadeo Bhagat call to order the regular meeting of IQAC at 11.00 A.M on 15<sup>th</sup> July 2022 at IQAC Room

**II) Roll Call**

Prof. Ku. Jayaprabha Bhagat (Co-ordinator) Conducted a roll call. Following Members were present:

1. Principal Dr. D.R.Gawande
2. Prof. Ku J.M.Bhagat
3. Prof. P.N.Lahase
4. Dr. M.V.Pathrikar
5. Prof. D.D.Bhagat
6. Prof. G.B.Ghongate
7. Dr. V.P.Ubhale
8. Shri S.J. Raut
9. Shri G.R.Raut

**III) Approval of minutes from last meeting:**

Prof. Ku. Jayaprabha Bhagat (Co-ordinator) read the minutes of previous meeting held on 30<sup>th</sup> May 2022. The minutes were approved unanimously.

**IV) Discussed Issue**

**1.Planning About Session 2022-23:-**

As Per the discussion made by last meeting, Academic Calender of 2022-23 was prepared by IQAC co-ordinator. It was decided in the meeting that all the programmes, learning process, test unit test will conducted as per academic calendar.

Proposed by: Dr.G.B.Ghongate

Seconded by: Dr.S.S.Borchate

**2. Discussion on AQAR 2021-22 :-**

Discussion about AQAR 2021-22 was made in the meeting as well as each criterion point was widely discussed and decided to submit it as soon as Possible.

Proposed by: Prof. D.D.Bhagat

Seconded by: Prof. Ku. J.M.Bhagat



3. Planning about organising of International Conference:-

Planning about organising one day Multidisciplinary Conference was made in the meeting. It was decided to organise this conference in December or January. Dr.Devendra Gawande Gives instructions regarding to this to the faculties.

Proposed by: Dr. Devendra Gawande

Seconded by: Dr. M.V.Pathrikar

4. By the permission of Chairperson:

1.Reconstitution of various committees:-

Discussion was made on various committees work and decided to reconstitute the previous committees. Various academic and administrative committees are reconstituted for the smooth functioning of the day to day activities in the college.

Proposed by: Prof. P.N.Lahase

Seconded by:Ku. J.M.Bhagat

2. Discussion on ISO Certificate:-

Planning was made to obtain ISO Certificate for the institution.and decided to do all efforts to obtain it.

Proposed by: Prof. D.D.Bhagat

Seconded by:Dr.G.B.Ghongate

3. To Organise various Programs through NSS/NCC

For the session 2022-23, Planning and discussion was made to organise various programs through NSS/NCC. As well as it was decided to organise various programs related to social work will also conduct in this session.

Proposed by: Prof. D.D.Bhagat

Seconded by:Dr.S.S.Borchate

4 To Participate in various seminars and conferences:-

Dr.D.R.Gawande gives instructions to all the faculty members for participating in various seminars and conferences, it was decided in the meeting to participate in this event as well as focussed on research area.

Proposed by: Prof. D.D.Bhagat

Seconded by:Dr. V.P.Ubhale

5. To Send proposal for PG Teachers:-

Discussion was made on sending proposal for PG teachers.it was decided to send proposal of Dr.M.V.Pathrikar, Dr. V.P.Ubhale and Dr. G.B.Ghongate



Proposed by: Prof. D.D.Bhagat

Seconded by:Dr. V.P.Ubhale

*J.D.Bhagat*

**Coordinator**

Internal Quality Assurance Cell  
Smt. Salunkabai Raut Arts & Commerce College,  
Wanoja, Tq. Mangrulpir Dist. Washim 444402

*G. Wadga*

**PRINCIPAL,**

Smt. Salunkabai Raut Arts &  
Commerce College, WANOJA  
Tq. Mangrulpir, Dist. Washim  
(M.S.) Pin Code- 444402

# Action Taken Report

2022-23

15<sup>th</sup> July 2022



Sr.No	Item	Responsible person	Action Taken
1	Planning About Session 2022-23	Dr.D.R.Gawande	Each program were conducted according to planning
2	Discussion on AQAR 2021-22	Ku.J.M.Bhagat	According to discussion and instruction given by principal , the work of AQAR 2021-22 was completed and submitted to NAAC
3	Planning about organising of International Conference:	All faculty	According to the planning , international conference was conducted on 13 January 2023
4	Reconstitution of various committees	Ku.J.M.Bhagat	Various committees were prepared for maintaining discipline and efficiency in college work
5	Discussion on ISO Certificate	Dr.D.R.Gawande	ISO Certificate were received
6	To Organise various Programs through NSS/NCC	Dr.S.S.Borchate Prof. B.S.Dongare	Various programs were organised by NSS/NCC
7	To Participate in various seminars and conferences	All Faculty	All Faculty member were take part in various seminars and conferences in online as well as offline mode
8	To Send proposal for PG Teachers	Shri Ganesh Raut	Parents university grant permission for P.G teachers

*J. Bhagat*

IQAC Coordinator  
Coordinator

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*G. Gawande*

Principal

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(M.S.) Pin Code: 444402

**IQAC Meeting Minutes**

2022-23

23/11/2022



**I) Call to Order**

Prof. Ku. Jayaprabha Mahadeo Bhagat call to order the regular meeting of IQAC at 11.00 A.M on 23<sup>rd</sup> November 2022 at IQAC Room

**II) Roll Call**

Prof. Ku. Jayaprabha Bhagat (Co-ordinator) Conducted a roll call. Following Members were present:

1. Principal Dr. D.R.Gawande
2. Prof. Ku J.M.Bhagat
3. Prof. P.N.Lahase
4. Dr. M.V.Pathrikar
5. Prof. D.D.Bhagat
6. Prof. G.B.Ghongate
7. Dr. V.P.Ubhale
8. Dr.S.S.Borchate
9. Shri S.J. Raut
10. Shri G.R.Raut

**III) Approval of minutes from last meeting:**

Prof. Ku. Jayaprabha Bhagat (Co-ordinator) read the minutes of previous meeting held on 15<sup>th</sup> July 2022. The minutes were approved unanimously.

**IV) Discussed Issue**

**1. Discussion on AQAR 2021-22 Work:**

Various issues regarding the work of AQAR was discussed in the meeting. And it was decided to organize various programme under IQAC. It was also decided to establish various committies for smooth functioning of institutions and to maintain discipline in the institution. Dr. D.R.Gawande gives directions to all criterion head to follow the procedure.

Proposed by: Prof. P.N.Lahase

Seconded by: Prof. D.D.Bhagat



2. Discussion on Feedback:-

In the meeting discussion was made about taking feedback of students. Discussion was made about to take feedback on online or offline mode. It was decided to take Feedback on both modes Online and offline. Dr.D.R.Gawande gives instructions of such to Feedback committee Coordinator, Ku. J.M.Bhagat. As well as also taken review of last year's feedback, Positive and negative testimonials/feedback from stakeholder discussed.

Proposed by: Prof. Ku. J.M.Bhagat  
Seconded by: Prof. D.D.Bhagat

3. About Infrastructural Facilities :

Discussion was made on infrastructural facilities which will made available in this academic session 2022-23. Various issues regarding Principal cell expansion and various facilities such as Jim, NSS room, NCC Room etc. are discussed and decided to construct.

Proposed by: Prof.P.N.Lahase  
Seconded by: Dr. G.B.Ghongate

4. Discussion on Green Audit:-

Discussion on Green audit for the session 2022-23 was made in the meeting. And it was decided that all the responsibility about this Green audit is given to Prof. D.P.Pathrikar.

Proposed by: Ku. J.M.Bhagat  
Seconded by: Dr. M.V.Pathrikar

5. By the permission of Chairperson:

1. About Website Updation:-

It was discussed and decided to update the website of the institutions. Dr. Devendra Gawande instructs all the departmental head to provide all the information to the software updation committee convener Dr. S.S.Borchate.

Proposed by: Prof. D.D.Bhagat  
Seconded by: Dr. D.R.Gawande

2. To organise industrial visit:-

HOD of Commerce department, Ku. J.M.Bhagat Put a proposal to organise industrial tour for students of B.Com. Discussion was made on this issue at the meeting and decided to arrange it after the winter semester examination.

Proposed by: Prof. J.M.Bhagat  
Seconded by: Dr.S.S.Borchate

3. About organisation of guest lecture:-

Discussion was made about to organise guest lecture. It was decided that each and every department of the institution invite expert persons for lecture and gives our students advantage of this

Proposed by: Dr. G.B.Ghongate  
Seconded by: Prof.P.N.Lahase



4. About NSS Camp:

According to the direction of university and permission of the respected principal there was discussion on the organisation of NSS Camp for the session 2022-23. It was decided to organise NSS camp in a systematic manner. Dr. D.R. Gawande gives instructions to program officer Prof. B.S. Dongare and Women program officer Dr. M.V. Pathrikar

Proposed by: Prof. D.D. Bhagat

Seconded by: Dr. S.S. Borchate

5. To arrange Alumni Meeting:

It was decided in the meeting to organise alumni meet in the session 2022-23. and the convener of the alumni association Dr. G.B. Ghongate was asked to organise Alumni Meet.

Proposed by: Prof. P.N. Lahase

Seconded by: Dr. G.B. Ghongate

6. To Introduce new certificate Course:-

Discussion was made about the introduction of new certificate courses namely Certificate Course in Cashier, Certificate Course in Personality Development and Soft Skill and Diploma course in Indian Constitution. It was decided to start this course from 1<sup>st</sup> January 2023 and responsibility of this courses was given to Dr. Sachin Kadu, Dr. Sunil Borchate and Dr. Mamta Pathrikar respectively.

Proposed by: Prof. D.D. Bhagat

Seconded by: Dr. Mamta Pathrikar

*J. Bhagat*  
Coordinator

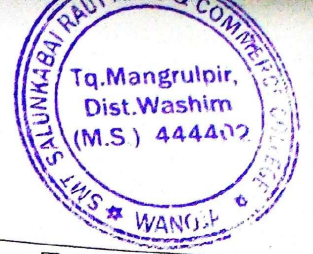
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*S. Kawade*

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**Action Taken Report  
2022-23**

23/11/2022



Sr.No	Item	Responsible person	Action Taken
1	Discussion on AQAR 2021-22 Work	Ku.J.M.Bhagat	AQAR was Submitted to NAAC
2	Discussion on Feedback	Ku.J.M.Bhagat	Feedback report were collected from faculty, students as well as employer
3	About Infrastructural Facilities	Shri S.J.Raut	It was decided to construct as per planning, and action should be taken
4	Discussion on Green Audit:-	Ku. J.M.Bhagat	Green audit were made and certificate were issued to the institution by Anuradha Madam
5	About Website Updation:-	Dr.S.S.Borchate	Action were taken to update website
6	To organise Field visit:	All Head of department	Political science as well as commerce department were organized Field visit.
7	About organisation of guest lecture	All Faculty	Guest lectures were organised by commerce department and political science department
8	About NSS Camp	Prof. B.S.Dongare	NSS Camp were organised systematically at Lathi dated 09/03/23023 to 16/03/2023
9	To arrange Alumni Meeting	Dr.G.B.Ghongte	Alumni Meeting was organised dated 22/02/2023
10	To Introduce new certificate Course	Dr.M.V.Pathrikar Dr.S.S.Kadu	New certificate courses were introduced.

*J.Bhagat*  
IQAC Coordinator

**Coordinator**  
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*G. M. Wadga*  
Principal

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Smt. Salunkabai Raut Arts and Commerce College, Wanoja Dist: Washim

**IQAC Meeting Minutes**

2022-23

25/03/2023



**I) Call to Order**

Prof. Ku. Jayaprabha Mahadeo Bhagat call to order the regular meeting of IQAC at 11.00 A.M on 25<sup>th</sup> March 2023 at IQAC Room

**II) Roll Call**

Prof. Ku. Jayaprabha Bhagat (Co-ordinator) Conducted a roll call. Following Members were present

1. Dr. D.R.Gawande
2. Ku J.M.Bhagat
3. Prof. P.N.Lahase
4. Dr. M.V.Pathrikar
5. Prof. D.D.Bhagat
6. Prof. G.B.Ghongate
7. Dr. V.P.Ubhale
8. Dr.S. S.Borchate
9. Shri S.J. Raut
10. Shri G.R.Raut

**III) Approval of minutes from last meeting:**

Prof. Ku. Jayaprabha Bhagat (Co-ordinator) read the minutes of previous meeting held on 23 November 2022. The minutes were approved unanimously.

**IV) Discussed Issue:**

1. Discussion about IQAC work of last session:

As per the planning of last meeting, the discussion was made on work of IQAC of last session. Dr.D.R.Gawande gives satisfactory remark about the work of IQAC It was decided to organise various programmes in future also. Discussion on NSS/NCC/Sports/ Cultural activities related programs was also made in the meeting. It was decided to conduct programs regularly and systematic manner.

Proposed by: Dr. G.B.Ghongate

Seconded by: Prof. P.N.Lahase



2. By the permission of chairperson:

1. To organize workshop on nonteaching staff:

Discussion was made on arranging conference for nonteaching staff. It was decided to conduct workshop in this session and accordingly work will done.

Proposed by: Shri G.R.Raut

Seconded by: Shri S.J.Raut

2. To publish College magazine 'Antarnad':

According to the guidelines of university and order of college level committee, decisions were taken to print the magazine 'Antarnad'. It was decided to collect various materials like poem, katha, charoli from students, as well as faculties from each departments. Instructions regarding collection of articles were issued to Magazine Committee

Proposed by: Dr. G.B.Ghongate

Seconded by: Dr. V.P.Ubhale

3. About New software for office work:-

For the convenience and correctness of office work, discussion regarding office software was made. It was decided to bring new office software. Dr. D.R.Gawande instructs these things to senior clerk Ganesh Raut.

Proposed by: Ku. J.M.Bhagat

Seconded by: Shri G.R.Raut

J.M.Bhagat

Coordinator

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**Action Taken Report**  
**2022-23**  
**25/03/2023**



Sr.No	Item	Responsible person	Action Taken
1	Discussion about IQAC work of last session:	IQAC Co-ordinator Ku. J.M.Bhagat	IQAC work were discussed in the meeting and necessary action were taken
2	To organize workshop on nonteaching staff:	Shri Ganesh Raut	Workshop of non teaching were organized
3	To publish College magazine 'Antarnad'	Dr. Gajanan Ghongate	Action were taken and necessary provisions were made for that
4	About New software for office work	Shri Ganesh Raut	New software were installed and each officially work was done through this.

*J. Bhagat*

IQAC Coordinator

**Coordinator**

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*G. Raut*

Principal

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**Smt. Salunkabai Raut Arts and Commerce College, Wanoja Dist: Washim**

**IQAC Meeting Minutes**

**2022-23**

**16/05/2023**



**I) Call to Order**

Prof. Ku. Jayaprabha Mahadeo Bhagat call to order the regular meeting of IQAC at 11.00 A.M on 16<sup>th</sup> May 2023 at IQAC Room

**II) Roll Call**

Prof. Ku. Jayaprabha Bhagat (Co-ordinator) Conducted a roll call. Following Members were present:

1. Dr.D.R.Gawande
2. Ku. J.M.Bhagat
3. Dr. M.V.Pathrikar
4. Prof. P.N.Lahase
5. Prof. D.D.Bhagat
6. Dr. V.P.Ubhale
7. Dr.S.S.Borchate
8. Shri S.J.Raut
9. Shri G.R.Raut

**III) Approval of minutes from last meeting:**

Prof. Ku. Jayaprabha Bhagat (Co-ordinator) read the minutes of previous meeting held on 25<sup>th</sup> March 2023. The minutes were approved unanimously.

**IV) Discussed Issue:**

**1.Planning about NAAC Work:**

Next NAAC cycle will due in February 2024. So discussion regarding NAAC related activities like, attendance book, daily dairy, minutes book of all committees and best practice record was discussed in the meeting.as well as various issues regarding infrastructure, softwares and other naac related work was also discussed in the meeting. And work was allotted to responsible work.

Proposed by: Ku. J.M.Bhagat

Seconded by: Prof. P.N.Lahase

**1. Discussion regarding AQAR 2022-23**

After the submission of AQAR 2021-22;now discussion was made on AQAR2022-23.Dr. D.R.Gawande gives instructions to all the department head to provide all the information to IQAC Coordinator when demanded.

Proposed by: Prof. P.N.Lahase  
Seconded by: Shri S.J.Raut



2. Review all committees work:-

Due to last meeting of the session, Principal Dr. D.R.Gawande take review of all committees work. All committees work, minutes book and program report was observed by the Principal, IQAC and give instructions for future.

Proposed by: Prof. Ku. J.M.Bhagat  
Seconded by: Shri S.J.Raut

3. By the permission of Chairman:

1. Discussion regarding Academic Session 2023-24:

Due to last meeting of the session, planning for next academic session was made in the meeting. Various issues like Admission process Prospectus Admission Committee and criteria for admission was discussed and decisions was taken.

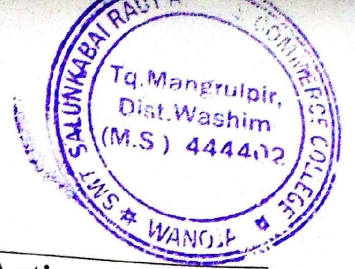
Proposed by: Prof. P.N.Lahase  
Seconded by: Prof. J.M.Bhagat

*J.Bhagat*  
Coordinator

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*D.R.Gawande*  
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**Action Taken Report**  
**2022-23**  
**16/05/2023**



Sr.No	Item	Responsible person	Action Taken
1	Planning about NAAC Work:	IQAC Coordinator Ku.J.M.Bhagat	Action were taken as per planning
2	Discussion regarding AQAR 2022-23	Ku.J.M.Bhagat	After submission of AQAR 2021-22, discussion was made about 2022-23 and action were taken as per decided in the meeting
3	Review all committees work:-	Ku.J.M.Bhagat	All committees work were reviewed by Principal and IQAC Coordinator and necessary instructions were given to committee coordinator
4	Discussion regarding Academic Session 2023-24:	H.O.D of all Department	AS per last meeting of the session, planning was made for next session and decided to do as per discussion.

*J.M.Bhagat*

**IQAC Coordinator**  
**Coordinator**

**Internal Quality Assurance Cell**

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*G. Wanoja*

**Principal**

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