



## ANNEXURE."B"

### MEMORANDUM OF ASSOCIATION

Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim

अर्जदाराचे नांव असिस्टंट रेजिस्ट्रार ऑफ सोसायटिज

अर्ज प्राप्त दिनांक 22/12/17

नवकाल रादार दिनांक 22/12/17

नवकाल दिव्याधा दिनांक 22/12/17

1] Name of the Society :-

Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim

2] Address : C/o Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim

of Dnyanagang Shilshan Prasarale Samstha,  
Wanoja Tq. Mangrulpir Dist. Washim, - 444402

3] Aims and Objectives :

Typed by.....  
Read by.....  
Compared by.....

- The aims and objectives of the Association shall be:
- 3.1. Bring the old students of Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim (M.S) under one forum for exchange of experience, dissemination of knowledge and talents amongst its member and also for furtherance of fellowship, advancement of scientific knowledge in general off the members of association and country.
  - 3.2. To conduct Seminars, Conferences, Workshops, Guest Lectures and other Academic Activities and also to keep in touch with one another faculty, non teaching staff and students.
  - 3.3. To create and establish Alumni endowments for granting scholarships, prizes and medals to the students showing high proficiency in their studies on extracurricular and co-curricular activities.
  - 3.4. To advise and interact with State and Central government Bodies, Universities and Associations of other academic institutions on matters relating to promotion of higher education, training and management systems and thereby promoting the welfare and status of the college.
  - 3.5. To generate funds by subscriptions, contributions donations and gift from members, non-members, Governments, Universities and other institutions, also philanthropists for furtherance of the above objectives.
  - 3.6. To provide financial assistance to deserving poor students pursuing his/her studies in the college.
  - 3.7. To render financial aid to deserving alumni in cases of extreme compassionate circumstances.

  
President

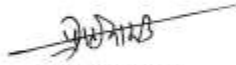
  
Vice-President

  
Secretary

- 3.8. To bring out magazines, souvenirs and newsletters highlighting the activities of the college and its Alumni.
- 3.9. To organize cultural and educational programmes and also to conduct Alumni Day celebrations every year.
- 3.10. Extend sincere to help the Alumni in regard of information and advice from the college on various technical problems and job opportunities.
- 3.11. To carry out such other activities as may be necessary for furthering the above aims and objectives.
- 3.12. To contribute in planning policies and programmes useful for the college on various technical problems useful for the college in general and student in particular.
- 3.13. To apply knowledge and experience for all development of the institute.
- 3.14. To organized workshop, seminars and conferences for enrichment of the students and also help them to project themselves as a competitive, honest and enterprising human beings.
- 3.15. To contribute invite and resources to enhance and enrich the bond between institute and society.



President

  
Vice-President

  
Secretary

4 ] "Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim " Name, address, Age, Occupation of the member of the first Executive Committee to whom overall super vision and management of the club is entrusted as per rules and regulations of the Society is as under-

Sr. No	Full Name & Address	Age	Post	Adhar Card no. /Mob. no.	Occupation	Email Address
1	Shri. Nilesh Rajendra Raut Janki Apartment Durga Chouk, Akola Tq. & Dist. Akola	46	President	691241020797 /9850615590	Service	nileshraut1971@gmail.com
2	Dr. Pradip Himmatrao Barad Dindayal Nagar Ward No. 13, Chikhali Tq. Chikhali Dist. Buldana	42	Vice President	903247473309 /9730895411	Service	barad.pradip75@gmail.com
	Adv. Pradip Shriram Lakade Yojna Colony No.2 Sundar Watika, Washim Tq. & Dist. Washim	33	Secretary	992047911133 /9011111921	Advocate	pradipslakade@gmail.com
4	Dr. Sunil Shankarrao Raut Arjun Nagar, Amravati Tq. & Dist. Amravati	50	Joint Secretary	770183101045 /9766225771	Service	sunilraut693@gmail.com
5	Prof. Amol Satish Raut C/o Ramkrushna Gawande, Wadgaon Road, Pushpkunj Society, Yavatmal, Tq. & Dist. Yavatmal	36	Treasurer	625787568705 /8308991960	Service	amolraut1981@yahoo.co.in
6	Ku. Madhuri Sheshrao Surve At. Lathi Post. Shelubazar Tq. Mangrulpir Dist. Washim	30	Member	644301375036 /9011271035	Service	survem666@gmail.com
7	Ku. Pragati Vasanttrao Barad At. Yedshi Post. Shelubazar Tq. Mangrulpir Dist. Washim	25	Member	610670503585 /9011851412	Service	pragatibarad1992@gmail.com



  
President

  
Vice-President

  
Secretary

4 ] "Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim " Name, address, Age, Occupation of the member of the first Executive Committee to whom overall super vision and management of the club is entrusted as per rules and regulations of the Society is as under-

Sr. No	Full Name & Address	Age	Post	Adhar Card no. /Mob. no.	Occupation	Email Address
1	Shri. Nilesh Rajendra Raut Janki Apartment Durga Chouk, Akola Tq. & Dist. Akola	46	President	691241020797 /9850615590	Service	nileshraut1971@gmail.com
2	Dr. Pradip Himmatrao Barad Dindyal Nagar Ward No. 13, Chikhali Tq. Chikhali Dist. Buldana	42	Vice President	903247473309 /9730895411	Service	barad.pradip75@gmail.com
	Adv. Pradip Shriram Lakade Yojna Colony No.2 Sundar Watika, Washim Tq. & Dist. Washim	33	Secretary	992047911133 /9011111921	Advocate	pradipslakade@gmail.com
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5	Prof. Amol Satish Raut C/o Ramkrushna Gawande, Wadgaon Road, Pushpkunj Society, Yavatmal, Tq. & Dist. Yavatmal	36	Treasurer	625787568705 /8308991960	Service	amolraut1981@yahoo.co.in
6	Ku. Madhuri Sheshrao Surve At. Lathi Post. Shelubazar Tq. Mangrulpir Dist. Washim	30	Member	644301375036 /9011271035	Service	survem666@gmail.com
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President

  
Vice-President

  
Secretary

5] We, the following person being desirous of forming a Society "Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim" Under the Society registration Act 1860 On the Date 01/12/2017 have subscribed our names to this Memorandum of Society

Sr.No.	Full Name and Address	Signature
1	Shri. Nilesh Rajendra Raut Janki Apartment Durga Chouk, Akola Tq. & Dist. Akola	
2	Dr. Pradip Himmatrao Barad Dindayal Nagar Ward No. 13, Chikhali Tq. Chikhali Dist. Buldana	
3	Adv. Pradip Shriram Lakade Yojna Colony No.2 Sundar Watika, Washim Tq. & Dist. Washim	
	Dr. Sunil Shankarrao Raut Arjun Nagar, Amravati Tq. & Dist. Amravati	
	Prof. Amol Satish Raut C/o Ramkrushna Gawande, Wadgaon Road, Pushpkunj Society, Yavatmal, Tq. & Dist. Yavatmal	
6	Ku. Madhuri Sheshrao Surve At. Lathi Post. Shelubazar Tq. Mangrulpir Dist. Washim	
7	Ku. Pragati Vasanttrao Barad At. Yedshi Post. Shelubazar Tq. Mangrulpir Dist. Washim	

Date :- 01/12/2017  
Place :- Wanoja

I Know the Signatories they Signed before me.

(Adv. M. P. Jadhao)

Certified Copy

President

Vice-President

Secretary

27/12/17  
अधिकांक  
सार्वजनिक न्याय नोंदणी कार्यालय  
वाशिम विभाग, वाशिम



**ANNEXURE "C"**

**RULES AND REGULATIONS OF**

**Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim "**

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समाप्त दिनांक...  
समाप्त स्थान... 22/12/17

**2) DEFINITIONS:-**

**A) Society means the:-**

**"Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim "**

**B) President means, The President of the:-**

**"Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim "**

**C) Vice-President 1 means, the Vice - president 1 of the:-**

**"Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim "**

**D) Secretary means, The Secretary of the -**

**"Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim "**

**E) Joint-Secretary means, The Joint-Secretary of the:-**

**"Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim "**

**F) Treasurer means, The Treasurer of the:-**

**"Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim "**

**H) Member of Executive Committee means the members of Executive Committee of the:-**

**"Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim "**

Typed by...  
Read by...  
Compared by...

President

Vice-President

Secretary

1) Ordinary Members means the Ordinary Members of the:-

“Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim ”

2) JURISDICTION :-

The Jurisdiction of This Society shall be within the Geographical limit of State of Maharashtra.

3) ACCOUNTING YEAR:-

Accounting year will be from 1 st April to 31 March every year.

4) MEMBERSHIP AND ENROLLMENT OF MEMBERS :-

The Association shall consist of the following persons as its members.

A) All UG, PG & Ph.D. students of the college (including Distance Education Stream) are eligible to become members of the Association on payment of an annual membership fee of Rs. 200/- of life membership fee of Rs. 1000/-.

B) The Subscribers to the memorandum shall be the founder members as well as life members of the of the Association and they will be known as founder-Life members of the Association. These founder -Life members nominated by the Principal of Alumni Association Smt. S.R. Arts & Commerce College, Wanoja Tq. Mangrulpir Dist. Washim for first executive committee & they shall hold the office for the period of Five academic years.

C) The Alumni teacher of college shall be the Ex-officio Secretary of the Association.

D) Any student/scholar who pays the annual subscription of Rs. 200/- during his study in the college can be considered as student member of the Association and he/she will automatically become member of the Association after passing out from the University, taking the subscription of Rs. 200/- paid during his/her studentship as shall be considered annual membership for the first years.

President

Vice-President

Secretary

5) **CONDUCT OF MEMBERS :-**

Every member shall be bounded to confirm to the constitution rules & bylaws of the "Alumni Association Smt. S.R. Arts & Commerce College, Wanoja, Tq. Mangrulpir Dist. Washim " in force from time to time.

6) **EXPULSION OF A MEMBER:-**

The managing committee may by 3/4<sup>th</sup> majority expel any member who in their opinion is unworthy of continuing as a member of Association, provided that the managing committee before passing a resolution as aforesaid shall afford the member and opportunity of offering and explanation either in person or in writing after giving such member a notice of not less than 7 days specifying the charges against him. Provided that, no membership shall be expel without prior recommendation of Principal of Mahavidyalaya.

7) **CESSATION OF MEMBERSHIP:-**

A member shall cease to be a member of Society as follows

- (a) On resignation or by death.
- (b) If he/she remains absent for 3 meeting consecutively without intimation.
- (c) On being convicted by a criminal court of an offence which in the opinion of the Executive Committee involves moral turpitude.
- (d) On being adjudged an insolvent.

8) **POWERS & DUTIES OF GENERAL COUNCIL:-**

General Council shall be the Supreme Body. General Council Meeting shall be held once in a year in The Month of January. All the members mentioned above clause no 4 may participate in the meeting of the General Council. Powers and Function of the General Council Meeting are as follows.

- a) To pass the annual report submitted by the Executive Committee.
- b) To pass the audit reports and annual budget submitted by the Executive Committee.

  
President

  
Vice-President

  
Secretary



- c) To appoint Auditor or Chartered Accountant for Internal audit of the Association
- d) To amend rules and regulations of the Association
- e) To Elect the Executive Committee of Association
- f) To appoint sub-committee for policies and programs of the Association
- h) All the resolutions passed in the meeting of General Council shall be binding on all the members and Executive Committee of the Association.

**9) NOTICE AND QUORUM OF GENERAL COUNCIL:-**

- a) Notice of the General Council shall be issued in writing by post or by notice book at least ten days prior to the proposed date of meeting.
- b) Date, time, place & Agenda of the meeting shall be mentioned in the notice of the meeting.
- c) Quorum of the General Council Meeting shall be  $2/3^{rd}$  of the total number of members.
- d) In case of there is no quorum formed at the General Council Meeting the General Council shall stand adjourned for an hour. Adjourned meeting shall be held on the same day and place after an hour and such meeting shall not require quorum. But notice must reflect such information.

**10) EXTRA ORDINARY MEETING OF GENERAL COUNCIL:-**

An extra ordinary meeting of General Council can be called as and when required, agenda will be discussed only for which the meeting was called for 1 days notice is necessary. Quorum will be  $3/4$  of the total members of General council, No quorum is required for the adjourned meeting. But notice must reflect such information.

  
Vice-President

  
Secretary



11) **EXECUTIVE COMMITTEE AND OFFICE BEARERS OF THE SOCIETY:-**

Executive committee shall consist 7 (Seven ) members.  
Executive committee shall consist of following office bearers:-

- |                  |                        |
|------------------|------------------------|
| 1) President - 1 | 2) Vice-President - 1  |
| 3) Secretary -1  | 4) Joint-Secretary - 1 |
| 5) Treasurer -1  | 6) Members - 2         |

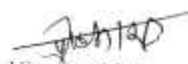
12) **TENURE AND PROCEDURE ELECTIONS OF THE EXECUTIVE COMMITTEE :-**

The notice of the Election of Executive body must be issued by the Secretary. Members of the executive committee shall be elected after every Five years in the General Council Meeting by majority of votes. The members who is member of General Body continually for 1 (One) years can participate and contest the election for executive committee mentioned above. The founder member can participate and contest the election executive committee. The election executive committee shall be decided by majority. If the contest occurred in the election, that time Election Officer shall be appointed in the said meeting by the majority of present members. General rules of election shall applied & the election will take secret ballot paper.

13) **POWERS AND DUTIES OF OFFICE BEARERS:-**

1) **President:-**

- He shall preside over all he meeting of the Association and convene the General Body Meeting. He shall have a casting vote, if members are divided equally on any of the issues.
- He shall guide the overall policy and implement activities of the Association within the broad

  
Vice-President

  
Secretary

framework of the objectives outlined in the constitution of Association and directions given by the executive committee

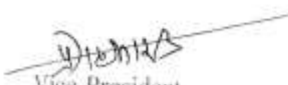
- d. He shall appoint sub-committee for policies and programs of the Association.
- e. He shall supervise the functions of the Association. Moreover, he shall look after the assets of the Association
- f. He shall appear in litigation in various courts on behalf of the Association

### 2. Vice-President - 1:-

To hold the responsibilities of the President in absence of the President and to help him/her in all respects in working of the Association.

### 3. Secretary:-

- a. The Secretary shall issue notice of Executive Body meeting & General council Meetings of the Association
- b. He shall maintain the minutes of the meetings and he shall obtain signature of the President.
- c. He shall look official correspondence of the Association. In order to maintain accounts of the Association. He shall provide all the necessary information to Treasurer. He shall see the accounts of the Association are maintained properly.
- d. He shall update membership and other registers.
- e. He shall issue appointment letters, suspension and termination letters to the employees of the Association as per the resolutions passed in the executive committee.
- f. He shall look after day-to-day work of the Association.

  
Vice-President

  
Secretary

**6. Joint Secretary:-**

To hold the responsibilities of the Secretary in absence of the Secretary and to help him/her in all respects in working of the Association

**6. Treasurer:-**

- a. The Treasurer shall look after and controls the financial affairs of the Society He shall accept and pay the money on behalf of the Association
- b. He shall maintain the accounts of the Association and shall submit the same before the Secretary for verification.
- c. He shall approve the bills on behalf of the Association
- d. He shall prepare annual report, audit report, annual budget, of the Association and present before the General Body Meeting or Executive committee as the case may be.
- e. He shall get the accounts of the Association audited.

**7. Members of Executive Committee:-**

- a. To attend the general council and Executive Committee Meetings.
- b. To vote in the meeting of Association

**14) MEETING OF EXECUTIVE COMMITTEE AND QUORUM :-**

At least 3 (Three ) meeting will be held within a year of Executive Committee. The notice of the meeting be served 7 days in advance, by notice book or by post. Notice must reflect the date, time, place and agenda of the meeting called for quorum required is 2/3 of the total members of Executive Committee. No quorum is required for adjourned meeting and such meeting will held on the same day at the same place after an hour. But notice must reflect such information.

  
Vice-President

  
Secretary

15) **REQUISITION MEETING OF EXECUTIVE COMMITTEE:-**

A requisition meeting will be held with the requisition of 2/3 members of Executive Committee. 7 (Seven) days prior notice is require for calling such requisition meeting. Discussion in such meetings shall be limited to the agenda stated in the notice of such requisition meeting. Quorum of such meeting shall 2/3 of the Executive Committee. Meeting shall be adjourned for want of quorum and such adjourned meeting shall take place after half an hour at the same place and date and no quorum is required for such adjourned meeting. But notice must reflect such information. The notice should be sent by hand delivery or by post.

16) **EMERGENCY MEETING OF EXECUTIVE COMMITTEE:-**

For discussion on emergency subjects, emergency meeting shall be called within 24 hours notice. Such notice must reflect agenda, time, place and date of meeting, quorum shall be 2/3 of Executive Committee members. For want of quorum, meeting shall be adjourned and after an hour at the same place and date emergency meeting shall take place. No quorum shall be necessary for such adjourned meeting takes place, but notice must reflect such information.

17) **PROCEDURE OF NOTICE:-**

The members shall be informed personally and their signatures shall be taken in notice book or by postal acknowledgement. The notice of emergency meeting shall be given in writing.

18) **FILLING OF VACANCIES OF EXECUTIVE COMMITTEE:-**

Any vacancy arising due to death, resignation or any other reason shall be filled with the nomination given by the Principal of Mahavidyalaya & approved by the majority of Executive Committee for remaining period only.

  
Vice-President

  
Secretary

19) **SOURCES OF INCOME, FUNDS AND UTILIZATION:-**

Membership fees, Donations, Government Grants, Governments funds, & to accept contribution/donation from the foreign contribution. The funds will be utilized on the all objects of the Association

20) **PERCENTAGE OF EXPENCES ON OBJECTS:-**

All the Object of the Association

21) **PROVISIONS REGARDING LOAN/DEPOSITS:-**

At the time of seeking financial borrowings from any bank or any person prior permission from the concerning Jt.Charity Commissioner must be obtained.

22) **PROVISION REGARDING SALE/PURCHASE OF PROPERTY:-**

Association can purchase any kind of immovable and movable property. At the time of sale of immovable property the resolution passed by the Executive Committee by the majority and after that the Association shall take necessary prior permission from the concerning Jt.Charity Commissioner, for the sale of immovable property.

23) **BANK ACCOUNT:-**

Funds of the Association shall be deposited either in Govt. Recognized Bank or Post Offices or any Scheduled Bank, Co-operative Bank approved by the State Govt. for the purpose of Section 35 of M.P.T. Act. The Bank account of the Association shall be operated by Joint Signature of any two officer bearers from **President, Secretary & Treasurer.**

24) **LIST OF MEMBERS:-**

A) List of members as required under section 15 of the Societies Registration Act. 1860 shall be maintained in the Schedule 6 and prescribed under Rule 15 of the Societies Registration (Maharashtra) Rules, 1971.

  
Vice-President

  
Secretary

25) AMENDMENT TO RULES & REGULATIONS:-

Any change in the Rules and Regulations can be made by 3/4 the majority in General Council Meeting.

26) AMENDMENT TO OBJECTS/ CHANGE IN THE NAME :-


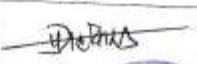

As and when the objects or name of the Association is to be changed of the Association is to be amalgamated wholly with other Association the procedure laid down in the Section 12 and 12 A of the Societies Registration Act. 1860 shall be followed.

27) DISSOLUTION:-

When the Association is to be dissolve Procedure laid down in section 13 and 14 of the Societies Registration Act. 1860 shall be followed.

CERTIFICATE

Certified that this is the true and correct copy of Rules and Regulations of "Alumni Association Smt. S.R. Arts & Commerce College, Wanoja Tq. Mangrupir Dist. Washim"

Sr.	Name	Designation	Signature
1	Shri. Nilesh Rajendra Raut	President	
2	Dr. Pradip Himmatrao Barad	Vice- President	
3	Adv. Pradip Shiriram Lakade	Secretary	

Place : ~~Wanoja~~ Wanoja  
Date : 01/12/2017

Certified Copy

  
27-12-17  
अधिकाक  
सार्वजनिक न्यास नोंदणी कार्यालय  
व्हाशिम विभाग, व्हाशिम

